

RENDITIONS MUSIC SERVICES

Adult Piano Policy

Melissa Smith, Pianist and Teacher

Please read the following carefully since it will form the basis of our agreement to work together. I will be happy to discuss any aspect of this policy with you.

PRACTICE:

Beginning adult students please plan on a MINIMUM of 20 minutes of practice time each day for at least 5 days per week. *An ideal schedule would be to practice every day.* Intermediate students should plan on 40 minutes and advanced students 60 minutes.

LESSON STRUCTURE:

All students must commit to two (2) hours of lessons every four (4) weeks of the Fall-Spring Studio Calendar. This may be structured as four (4) half-hour weekly lessons or two (2) one-hour bi-weekly lessons. Vacation breaks include Labor Day, Halloween, Thanksgiving, Christmas, Spring Break and Memorial Day.

FEES AND PAYMENTS:

Lesson fees are based on the studio calendar. You will receive a receipt upon payment, which is due the first lesson of each four-week period (see Studio Calendar). It will include all piano lesson dates and times for the upcoming period. Sheet music is not included in the lesson fees. You may purchase music directly from Renditions Music Services if needed.

MAKE-UP LESSONS:

Make-up lessons will only be offered in case of illness or serious family emergency.

NON-PRACTICED LESSONS:

Do not cancel lessons simply because you feel you have not practiced enough! The notion that students frequently have with regard to skipping lessons because they have not practiced sufficiently is misguided. Lessons may in fact be more important at that point as they serve as a reminder of what needs to be done as well as maintaining the very important student-teacher relationship.

CANCELLATION POLICY:

Twenty-four hour notice is required to cancel any lesson in all cases. If lessons are cancelled without the twenty-four hours notice, a late cancellation fee of \$30 (per student) will be assessed. Except in cases of great emergency (serious illness or family death), you must take your lessons as scheduled.

TERMINATING LESSONS:

If for any reason lessons are to be terminated, a month's notice is required. A conference is suggested when contemplating termination of lessons.

EXTRAS:

Every student will be invited to perform in an annual recital and may participate in the Music Teachers' Association of California-San Francisco Branch adult student recital in May of each year.

Renditions Music Services...where music thrives

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